



## VIRTUAL OFFICES

Whether you work from home or are always on the move,  
a virtual office is the perfect way to present a professional  
image to your clients at all times

The aim of the Valiant Virtual Office is to offer offsite live communication and address services that will allow users to reduce traditional office costs whilst growing their business professionalism.

## SERVICES

Services include a prestigious mailing address for your business, phone answering and re-direction service alongside discounted rates for use of our meeting rooms and conference facilities. You will also receive invitations to local networking events and business news relating to the facility. As your business grows you can upgrade the level of service that you require and perhaps take advantage of one of our fantastic serviced office suites on site. Whatever your needs, get in touch to discuss our flexible office solutions



Simply choose the service that suits your business needs NOW and then upgrade as your business grows.



Options	BRONZE	SILVER	GOLD
Use of our business address – Not a PO Box!	✓	✓	✓
A business telephone number with reception answering service – call forwarding*	✓	✓	✓
Message Taking , post & fax handling services		✓	✓
Mail Forwarding (£ franking cost + 15% )	✓	✓	✓
Access to meeting rooms at discounted rate	✓	✓	✓
Free use of the small meeting room for up to 5 hours a month			✓
One off set up cost of £5.00		✓	✓
Upgrade to an office suite at any time for a preferential rate	✓	✓	✓
<b>MONTHLY FEE + vat</b>	<b>£50.00</b>	<b>£75.00</b>	<b>£100.00</b>

\* Call forwarding charges apply

Please call 01788 297123

or email [offices@valiant-officesuites.co.uk](mailto:offices@valiant-officesuites.co.uk) for more information.